



## Shipping Clerk

Taconic, a global leader in the manufacturing of PTFE coated fiberglass fabric, belts, tapes and laminates in Petersburg, NY is seeking a Shipping Clerk.

The Shipping Clerk will be responsible for verifying and keeping records on outgoing shipments, as well as loading and unloading trucks and preparing packages for shipment. Hours for this position are 12:00pm – 8:30pm.

HS diploma or equivalent experience. Must be PC literate and have good communication skills, both verbally and in writing. Previous shipping experience preferred. Must be able to work well with others and prioritize based on changing work conditions. Valid driver's license required.

We offer a competitive benefits package including medical, dental, vision and life insurance, a competitive compensation and retirement package, tuition assistance, vacation, a business casual work environment and more!

For immediate consideration please email resume to [hr@4taconic.com](mailto:hr@4taconic.com) or mail to:

Taconic  
Attn: Human Resources  
136 Coon Brook Road  
Petersburgh, NY 12138  
800-833-1805 ext 236  
[www.4taconic.com](http://www.4taconic.com)

EOE/AAP